

Cabinet

**Date & time**

Tuesday, 21 June
2016 at 2.00 pm

Place

Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Vicky Hibbert or Anne
Gowing
Room 122, County Hall
Tel 020 8541 9229 or 020
8541 9938



vicky.hibbert@surreycc.gov.uk or
anne.gowing@surreycc.gov.uk

Chief Executive

David McNulty

We're on Twitter:
@SCCdemocracy

Cabinet Members: Mr David Hodge, Mr Peter Martin, Mrs Helyn Clack, Mrs Clare Curran, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Richard Walsh

Cabinet Associates: Mr Tony Samuels, Mr Tim Evans, Mrs Kay Hammond and Mrs Mary Lewis

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email vicky.hibbert@surreycc.gov.uk or anne.gowing@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Anne Gowing on 020 8541 9229 or 020 8541 9938.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: 24 MAY 2016

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PROCEDURAL MATTERS

a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (*15 June 2016*).

b Public Questions

The deadline for public questions is seven days before the meeting (*14 June 2016*).

c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL

CORPORATE PRIORITIES: 1. WELLBEING

6 SUSTAINABILITY AND TRANSFORMATION PLANS

(Pages 1
- 8)

Surrey County Council is playing an important role in the development of the three Sustainability and Transformation Plans (STPs) across Surrey. These Plans will play a pivotal role in shaping the future health and care landscape across Surrey.

This report provides an update on the emerging STPs and asks for delegated authority to sign off the STPs on behalf of the County Council.

[The decisions on this item can be called in by the Social Care Services Scrutiny Board]

7 WEST EWELL INFANT AND NURSERY SCHOOL

(Pages 9
- 14)

To approve the Business Case for the conversion of West Ewell Infant and Nursery School from a 4FE infant school with 360 places plus a 100 nursery places, to a 2 form entry Primary (420 primary places plus 52 nursery). This will reduce the number of Key Stage 1 and nursery places at the school by half but will add 240 junior places into the planning area.

This forms part of an area re-organisation of primary schools within Ewell that seeks to deliver around 600 additional primary places across three schools. This will help meet the basic need requirements in the Ewell and NW Epsom primary planning areas from September 2017 and will assist the Local Authority to meet its statutory responsibility to provide sufficient school places to meet the local demand.

The net number of nursery places will be unaffected but the re-organisation allows for more 2 year old places and a more flexible offer to parents across the three nurseries at Danetree, West Ewell and Ewell Grove Primary schools.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 17.

[The decision on this item may be called in by either the Council Overview Board or the Education and Skills Scrutiny Board]

8 LINDON FARM, ALFORD - BUSINESS CASE FOR SUPPORTED LIVING ACCOMMODATION FOR ADULTS WITH AUTISM

(Pages
15 - 26)

There is growing demand for, and a shortage of, accessible accommodation with care and support for young adults with autism and high support needs in Surrey.

This paper sets out the business case for the construction of long term supported living accommodation for ten young adults at Lindon Farm and seeks Cabinet approval for capital investment. It demonstrates how the development will deliver better outcomes by enabling young people to live in Surrey near their families and support network, in specialist accommodation with appropriate space and access to activities.

This aligns with the Council's strategic goal of 'wellbeing' and the accommodation with care and support strategy. It also supports the national direction of travel set in the Transforming Care Programme.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 18.

[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]

CORPORATE PRIORITIES: 2. ECONOMIC PROSPERITY

9 HIGHWAYS AND TRANSPORT ASSET MANAGEMENT STRATEGY (Pages 27 - 88)

Surrey was one of the first authorities to develop an Asset Management Plan in 2005 (STAMP). The strategy was refreshed in 2014 and now must be revised again so that it is in line with best practice.

The Department of Transport (DfT) have introduced changes to the way they fund local highway authorities (the 'Incentive Element'), which means that those who are not applying sound asset management principles will receive a 15.5% reduction in highway maintenance funding by 2021. In terms of the funding Surrey receives, this would mean a reduction in funding of £4.3 million over this period if we cannot demonstrate we are applying an effective approach.

Operation Horizon is forecast to reduce the length of Surrey's road network that is in need of structural repair from 17% in 2013 to 12% in 2018. As a result of the success of this programme, our depreciation modelling indicates that over the next 15 years we should rebalance levels of investment between roads and other assets to achieve the greatest overall benefits for Surrey in the long-term.

To address these issues, this report seeks approval to implement a new 15-year Highways and Transport Asset Management Strategy.

[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]

10 AWARD OF A CONTRACT FOR SHORT TERM VEHICLE HIRE (Pages 89 - 96)

Surrey County Council has various needs for vehicle access so that employees can carry out essential Council business. Access to vehicle hire provision ensures that services are supported to deliver statutory duties. This includes usage by adult and children's residential care homes, and the Surrey highways service..

The current contract for vehicle hire was directly awarded to the incumbent provider, Automotive Leasing on 1 August 2015. In preparation for the expiry of the current contract a competitive tendering process has been completed using a Crown Commercial Services Vehicle Hire Framework.

The outcome of the process is set out in this report. Due to the commercial sensitivity involved in the contract award process a Part 2 report has been produced.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 19.

[The decision on this item may be called in by either the Council Overview Board or the Economic Prosperity, Environment and Highways Scrutiny Board]

Board]

- 11 AWARD OF A CONTRACT FOR LEASE AND FLEET MANAGEMENT** (Pages 97 - 104)
- Surrey County Council has various needs for lease vehicles and fleet management services.
- The current contract for lease and fleet management was awarded to Automotive Leasing on 1 August 2015. In preparation for the expiry of the current contract a competitive process in the form of a closed mini-competition was undertaken using a Crown Commercial Services Framework.
- The outcome of the process is set out in this report. Due to the commercial sensitivity involved in the contract award process a Part 2 report details financially sensitive commercial information, including the prices and evaluation scores of all bidders.
- N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 20.
- [The decision on this item may be called in by either the Council Overview Board or the Economic Prosperity, Environment and Highways Scrutiny Board]*
- 12 ANNUAL REPORT OF THE SHAREHOLDER BOARD** (Pages 105 - 138)
- As part of its strategy to innovate in developing new models of delivery and to benefit from the freedoms introduced by the Localism Act, Surrey County Council established a Shareholder Board, which reports annually to the Council. The purpose of the Board is to safeguard the council's interest as shareholder and to take decisions in matters that require the approval of the Council as owner of a company.
- [The decisions on this item can be called in by the Council Overview Board]*
- 13 ANNUAL GOVERNANCE STATEMENT 2015/16** (Pages 139 - 152)
- The Annual Governance Statement provides a comprehensive assessment of the council's governance arrangements. Once signed by the Leader of the Council and the Chief Executive, the Annual Governance Statement is incorporated in the Statement of Accounts.
- [The decisions on this item can be called in by the Council Overview Board]*
- 14 FINANCE AND BUDGET MONITORING REPORT FOR MAY 2016** (Pages 153 - 156)
- The Council takes a multiyear approach to its budget planning and monitoring, recognising the two are inextricably linked. This report presents the Council's financial position as at 31 May 2016 (month two).
- The annex to this report gives details of the council's financial position.
- Please note that the Annex to this report will be circulated separately prior to the Cabinet meeting.

[The decisions on this item can be called in by the Council Overview Board]

- 15 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 157 - 158)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

Please note that the Annex to this report will be circulated separately prior to the Cabinet meeting.

- 16 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

P A R T T W O - I N P R I V A T E

- 17 WEST EWELL INFANT SCHOOL (EPSOM AND EWELL) - BASIC NEED EXPANSION PROJECT** (Pages 159 - 164)

This is a part 2 annex relating to item 7.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decision on this item may be called in by either the Council Overview Board or the Education and Skills Scrutiny Board]

- 18 LINDON FARM, ALFORD** (Pages 165 - 168)

This is a part 2 annex relating to item 8.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]

- 19 AWARD OF A CONTRACT FOR SHORT TERM VEHICLE HIRE** (Pages 169 - 172)

This is a part 2 annex relating to item 10.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular

person (including the authority holding that information)

[The decision on this item may be called in by either the Council Overview Board or the Economic Prosperity, Environment and Highways Scrutiny Board]

- 20 AWARD OF A CONTRACT FOR LEASE AND FLEET MANAGEMENT** (Pages 173 - 176)

This is a part 2 annex relating to item 11.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decision on this item may be called in by either the Council Overview Board or the Economic Prosperity, Environment and Highways Scrutiny Board]

- 21 WOKING TOWN CENTRE REGENERATION** (Pages 177 - 184)

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decision on this item may be called in by the Council Overview Board]

- 22 PROPERTY TRANSACTIONS** (Pages 185 - 210)

Property acquisition.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decision on this item may be called in by the Council Overview Board]

- 23 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

David McNulty
Chief Executive
Monday, 13 June 2016

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation